

Planning and Zoning Commission
Work Session - Meeting Minutes
February 16, 2017
City of Melissa, TX

1. The meeting was called to order at 6:00 p.m. by Mike Hudson.
2. Roll call taken. Present: Craig Ackerman, David Beck, Danielle Dorman-Chapa, Stephen Ford, Mike Hudson, Mike Hutchins and Mark Williams. Alternate: Dana Conklin
3. Discussed an ordinance of the City Council of the City of Melissa, Texas, amending Melissa's Code of Ordinances, Ordinance No. 92-04, as amended, Chapter 12 (Planning and Zoning), Article 12.100 (Planning and Zoning Commission), Section 12.105 (Officers) and Chapter 12 (Planning and Zoning), Article 12.300 (Zoning Ordinance adopted), Section 23 (Special and Additional regulations); providing a penalty clause, savings/repealing clause, severability clause and an effective date; and providing for the publication of the caption hereof. **(Regular Agenda items #4 & 5)**
4. Discuss election of Planning & Zoning Commission Officers; Chairman, Vice-Chairman and Secretary. **(Regular Agenda item #6)**
5. Discuss a request for Final Plat – Brookside Addition, Phase 1. being 26.243 acres situated in the David E. Babb Survey, Abstract no. 33, City of Melissa, Collin County, Texas, 60 residential lots, 4 non-residential lots and generally located northwest of the intersection of Sam Rayburn Freeway and Milrany Lane, City of Melissa, Collin County, Texas.
Applicant: Douglas Properties (Regular agenda item #7)
6. Discuss a request for Final Engineering Site Plan - Comet Addition, Lot 1R, Block A, 8.0 acres situated in the John Fitzhugh Survey, Abstract No. 319, City of Melissa, Collin County, Texas and generally located one half mile south of the McKinney Street and Melissa Rd. intersection on the east side of McKinney Street. Melissa, Collin County, Texas.
Applicant: Commercial Metals Company (Regular Agenda items #8)
7. Discuss a request for Replat - Comet Addition, Lot 1R, Block A, being a replat of Lot 1, Block A of the Comet Addition, 8.0 acres situated in the John Fitzhugh Survey, Abstract No. 319, City of Melissa, Collin County, Texas and generally located one half mile south of the McKinney Street and Melissa Rd. intersection on the east side of McKinney Street. Melissa, Collin County, Texas.
Applicant: Commercial Metals Company (Regular Agenda items #9 & 10)
8. Discuss request for Final Plats – North Creek Estates, Phases 3, 4A, 4B, 5A, 5B, 5C, 6A & 6B situated in the D.E.W. Babb Survey, Abstract No. 33, Collin County, Texas and generally located north and west of the intersection of Throckmorton Rd and Milrany Lane Melissa, Collin County, Texas
Applicant L109 McKinney (Regular agenda items #11 – 18)
9. Discuss proposed amendments to Chapter 9 (Subdivisions) modifying certain design standards applicable to certain streets, easements and improvements.
10. Discussion regarding pending development/zoning requests:
 - Melissa Town Center – Development Plan Submittal
 - Melissa Independent School District Expansion
 - i. 2502 McKinney Street
 - ii. High School Project
 - iii. Elementary Project
 - Auburndale – Final Plat, Phase 1
 - Liberty, Phase 5 – Preliminary Plat

11. Motion to adjourn by Danielle Dorman-Chapa, second by Mark Williams.

Vote 7/0/0

Meeting adjourned at 6:40 p.m.

Mike Hudson,
Board Chairman

Dana Nixon, Staff Liaison