

Planning and Zoning Commission
Work Session - Meeting Minutes
December 1, 2016
City of Melissa, TX

1. The meeting was called to order at 6:00 p.m. by Mike Hudson.
2. Roll call taken. Present: Craig Ackerman, Dana Conklin, Stephen Ford, Mike Hudson, Mike Hutchins and Mark Williams. Alternate: David Jones
3. Discussed special meeting dates of January 5, 2017 and January 12, 2017.
4. Discussed request to amend existing Planned Development (PD) zoning, Ordinance No. 06-15 being 51.89 acres, more or less, situated in the Andrew Thomas Survey, Abstract 894, Collin County, Texas and generally located southeast of the corner of US 75 and Davis Road, Melissa, Collin County, Texas
Applicant: Sanchez & Associates

Planning & Zoning member David Beck arrived at 6:35 p.m.

5. Discussed a request to rezone 197.11 acres more or less situated in the William Sanders Survey, Abstract No. 867, City of Melissa, Collin County, Texas from Agricultural (A) and Single-Family Residential District-3 (SF-3) to Planned Development–SF-3 consisting of 197.11 acres more or less situated in the William Sanders Survey, Abstract No. 867, City of Melissa, Collin County, Texas and generally located south & east of the intersection of Melissa Road & Milrany Lane, Melissa, Collin County, Texas.
Applicant: MA Partners, LLC Kimley Horn
6. Discussed a request for an ordinance of the City Council of the City of Melissa, Texas, amending Melissa’s Code of Ordinances, Ordinance No. 92-04, as amended, Chapter 12 (Planning and Zoning), Article 12.300 (Zoning Ordinance adopted), Sections 20 (Schedule of Uses and Parking Requirements) 22 (Off Street Parking and Loading Requirements), 23 (Special and Additional Regulations), and 31 (Rules of Construction and General Definitions); providing a penalty clause, savings/repealing clause, severability clause and an effective date; and providing for the publication of the caption hereof. **Applicant: City of Melissa**
7. Discussed Discussion regarding pending development/zoning requests:
 - Melissa Town Center – Development Plan Submittal
 - Melissa Independent School District Expansion
 - Brookside, Phase 1 Final Plat
 - North Creek Estates, Phase 3 - 6
 - Gala & Provision of Melissa – Engineering Site Plans & Final Plats
 - Auburndale – Final Plat
 - Liberty, Phase 5 – Preliminary Plat
 - Liberty, Phase 6 – Preliminary & Final Plat
 - Daford Enterprises – PD Zoning, Engineering Site Plan & Final Plat
8. Motion by Craig Ackerman, second by Stephen Ford to adjourn.
Vote 7/0/0

Meeting adjourned at 7:01 p.m.

Mike Hudson,
Board Chairman

Dana Nixon, Staff Liaison