MINUTES  
CITY OF MELISSA CITY COUNCIL  
REGULAR MEETING  
MAY 22, 2018  
6:00 p.m.

REGULAR MEETING

Mayor Greer called the meeting to order at 6:00 p.m.

Council members present were: Stacy Jackson, Chad Taylor, Craig Ackerman, Jay Northcut and Nicco Warren. Anthony Figueroa was absent.

Prayer was given by Jay Northcut.

All in attendance gave the Pledge of Allegiance.

CONSENT AGENDA ITEMS

Motion was made by Jay Northcut and seconded by Craig Ackerman to approve the following Consent Agenda items:

1. Consider and act upon approval of the minutes from the May 8, 2018 regular meeting and work session.

Vote: 6/0/0

REGULAR AGENDA

ITEM #1
Citizen Comments: There were no comments.

ITEM #2
Motion was made by Craig Ackerman and seconded by Nicco Warren to open a public hearing at 6:02 p.m. to hear concerns for or against a proposed amendment to Melissa’s Code of Ordinances, Ordinance No. 92-04, as amended, Chapter 12 (Planning and Zoning), Article 12.300 (Zoning Ordinance Adopted), Section 3 (Zoning Districts Established), Section 18 (Special Zoning Districts), Section 20 (Schedule of Uses and Parking Requirements), Section 22 (Off-Street Parking and Loading Requirements), Section 23 (Special and Additional Regulations) and Section 31 (Rules of Construction and General Definitions); establishing the “DOD” Downtown Overlay District special zoning district and prescribing the development standards and uses applicable thereto; repealing the “H/O” Historic Overlay District; describing the boundaries of the “DOD” Downtown Overlay District to include all property within the area bounded by State Highway 5 and Waller Street to the north, Melissa Road to the south and Fannin Road North along the school property to the west, as more particularly depicted in DOD Exhibit 1. Applicant: City of Melissa

Vote: 6/0/0

There being no comments, a motion was made by Chad Taylor and seconded by Stacy Jackson to close the public hearing at 6:02 p.m.

Vote: 6/0/0

ITEM #3
Motion was made by Craig Ackerman and seconded by Chad Taylor to act upon a recommendation by Planning and Zoning Commission for approval regarding a proposed amendment to Melissa’s Code of Ordinances, Ordinance No. 92-04, as amended, Chapter 12 (Planning and Zoning), Article 12.300 (Zoning Ordinance Adopted), Section 3 (Zoning Districts Established), Section 18 (Special Zoning Districts), Section 20 (Schedule of Uses and Parking Requirements), Section 22 (Off-Street Parking and Loading Requirements), Section 23 (Special and Additional Regulations) and Section 31 (Rules of Construction and General Definitions); establishing the “DOD” Downtown Overlay District special zoning district and prescribing the development standards and uses applicable thereto; repealing the “H/O” Historic Overlay District; describing the boundaries of the “DOD” Downtown Overlay District to include all property within the area bounded by State Highway 5 and Waller Street to the north, Melissa Road to the south and Fannin Road North along the school property to the west, as more particularly depicted in DOD Exhibit 1.

Vote: 6/0/0

ITEM #4
Motion was made by Chad Taylor and seconded by Nicco Warren to open a public hearing at 6:17 p.m. to hear concerns for or against a proposed amendment to Melissa’s Code of Ordinances, Ordinance No. 92-04, as amended, Chapter 12 (Planning and Zoning), Article 12.300 (Zoning Ordinance Adopted), Section 20 (Schedule of Uses and Parking Requirements) and Section 23 (Special and Additional Regulations) for the purpose of removing the regulations on solar panel system from Section 23 of the Zoning Ordinance and placing these same regulations in Section 20 of the Zoning Ordinance.  Applicant: City of Melissa

Vote: 6/0/0

There being no comments, a motion was made by Jay Northcut and seconded by Craig Ackerman to close the public hearing at 6:19 p.m.

Vote: 6/0/0

ITEM #5
Motion was made by Stacy Jackson and seconded by Nicco Warren to act upon a recommendation by Planning and Zoning for approval of a proposed amendment to Melissa’s Code of Ordinances, Ordinance No. 92-04, as amended, Chapter 12 (Planning and Zoning), Article 12.300 (Zoning Ordinance Adopted), Section 20 (Schedule of Uses and Parking Requirements) and Section 23 (Special and Additional Regulations) for the purpose of removing the regulations on solar panel system from Section 23 of the Zoning Ordinance and placing these same regulations in Section 20 of the Zoning Ordinance.

Vote: 6/0/0

ITEM #6
Motion was made by Chad Taylor and seconded by Craig Ackerman to open a public hearing at 6:21 p.m. to hear concerns for or against a proposed amendment to the Future Land Use Plan Map in the City of Melissa’s 2015 Comprehensive Plan Update. Applicant: City of Melissa

Vote: 6/0/0

There being no comments and upon a motion by Stacy Jackson and second by Nicco Warren the public hearing was closed at 6:24 p.m.

Vote: 6/0/0

ITEM #7
Motion was made by Nicco Warren and seconded by Jay Northcut to act upon a recommendation from Planning and Zoning for approval regarding a proposed amendment to the Future Land Use Plan Map in the City of Melissa’s 2015 Comprehensive Plan Update. Applicant: City of Melissa

Vote: 6/0/0

ITEM #8
Motion was made by Nicco Warren and seconded by Chad Taylor to open a public hearing at 6:27 p.m. to hear comments, for or against, the proposed voluntary annexation by the City of Melissa, of the area of land consisting of 16.25± acres of land located in the William Sanders Survey, Abstract No. 867, Collin County, Texas, generally located at 3903 E. Melissa Road, Melissa, Texas 75454. Vote: 6/0/0

Motion was made by Craig Ackerman and seconded by Nicco Warren to close the public hearing at 6:28 p.m. Vote:

**ITEM #9**
Motion was made by Chad Taylor and seconded by Craig Ackerman to adopt a Resolution appointing new members to the Melissa Public Library Advisory Board as follows:

Diana Rutunu-Place 7
Alternates: Turune Williams
Heather Martin

Vote: 6/0/0

**ITEM #10**
Motion was made by Nicco Warren and seconded by Chad Taylor to adopt a Resolution re-appointing existing Boards and Commission members for two-year terms to be re-evaluated every two years beginning in January 2020 and every two years thereafter. Vote: 6/0/0

**ITEM #11**
Motion was made by Jay Northcut and seconded by Nicco Warren to adopt an Ordinance of the City Council of the City of Melissa, Texas, amending Melissa’s Code of Ordinances, Ordinance No. 92-04, as amended, Appendix A (Melissa Fee Schedule), Section 35.00 (Parks and Recreation User Fees); with the exception that the fees will not apply to residents for individual use; providing a penalty clause, repealing/savings clause, severability clause and an effective date; and providing for the publication of the caption hereof. Mr. Northcut stated that this fee schedule will be for non-residents only. Vote: 6/0/0

**ITEM #12**
Motion was made by Chad Taylor and seconded by Stacy Jackson to adopt a Resolution authorizing the City Manager to execute the First Amendment to the Development Agreement between the City of Melissa and Astra Investments I, L.L.C. Vote: 6/0/0

**ITEM #13**
City Council discussion with City Staff concerning any actions required by City Staff as a result of any item on tonight’s agenda.

Councilman Northcut thanked the MIEDC (4A) Board for their hard work on developing the Downtown Overlay District. No other action was taken.

**ITEM #14**
Motion was made by Chad Taylor and seconded by Stacy Jackson to adjourn at 6:39 p.m.
Vote:  6/0/0

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Reed Greer, Mayor

ATTEST:

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Linda Bannister, City Secretary