New Residential Plan Review Checklist

Address: ________________________________ Date Received: ________

Permit Application with an original signature of HOA approval and applicant must be complete and submitted with the following information:

____ (3) Site Plans to include:
   _____ Legal Description (lot, block, subdivision)
   _____ Property lines and lot dimensions
   _____ Proposed structure and all existing buildings
   _____ All easements
   _____ Setbacks – approved setbacks for front, rear and sides of house must be shown on site plan

____ (3) Residential Energy Code Compliance Reports (2009): Energy Gauge; IC3; REM/Rate; or Alternative Compliance Programs:
   ENERGY STAR (Projected to meet ENERGY STAR Guidelines), LEED for Homes (Checklist and Registration Forms Completed), Green Built Texas (Proof of Registration)

____ (3) Foundation Plans
   Conventional Rebar Slab Foundation – Regionally Accepted Practices - Foundation Detail (refer to IRC) or Engineered plans or Post Tension Foundation – Engineered Foundation plans and letter. Must state foundation was designed for the soil conditions on that particular lot and the design criteria of the 2009 IRC.

____ (3) Sets of house plans to include: floor plan, exterior elevations, roof design, mechanical design (sizing calculations per Section 403.6 and minimum temperatures used for design meets Section 302.1), electrical design, plumbing design, construction details, window/door schedule, masonry on wood details, shear wall details.

____ (3) Lot Grading Plans for the subdivision with Lot highlighted or circled.
   (Lots in Berry Farms and Country Ridge require a drainage study.)

____ Driveway approaches and drainage culverts - Engineered plans
   (Driveways accessing State Highways require a TXDOT permit)

Contractor Registration required for General, Electrician, Plumber, Mechanical, Irrigator, and Backflow Tester.