Planning and Zoning Commission  
Work Session  
Meeting Minutes  
June 16, 2016  
City of Melissa, TX

1. The meeting was called to order at 6:00 p.m. by Danielle Dorman.

2. Roll call taken. Present: Craig Ackerman, David Beck, Danielle Dorman-Chapa, Stephen Ford, and Mark Williams.

3. Discussion regarding an ordinance of the City Council of the City of Melissa, Texas amending Melissa’s Code of Ordinances, Ordinance No. 92-04, as amended, Chapter 12 (Planning and Zoning), Article 12.300 (Zoning Ordinance Adopted), Sections 18 (Special Zoning Districts), 23 (Special and Additional Regulations) and 27-A (Landscape Regulations and Tree Preservation), and Chapter 14 (Parks and Recreation), Article 14.300 (Parkland Dedication), Section 14.308 (Reservation of Private Recreation Areas); providing a penalty clause, savings/repealing clause, severability clause and an effective date; and providing for the publication of the caption hereof.

Applicant: City of Melissa (Regular Agenda items #4 & 5)

4. Discussion regarding requested replat - Phillips Lumber Company, Lots 1R-1, 2R-1 & 3R, Block A, being a replat of Lots 1, 2 and 3 of Phillips Lumber Company, John Fitzhugh Survey, A-319, City of Melissa, Collin County, Texas. Generally located approximately 2,000 ft south of the intersection of Melissa Rd and State Hwy 5/McKinney St. on the east side of State. Hwy. 5/McKinney St., Melissa, Collin County, Texas

Applicant: Melissa ISD – Glenn Engineering (Regular Agenda items #6 & 7)

5. Discussion regarding requested engineering site plan request for Lot 1R, Block A, Phillips Lumber Company Replat, John Fitzhugh Survey, A-319, Melissa, Collin County Texas. Generally located approximately 2,000 ft south of the intersection of Melissa Rd and State Hwy 5/McKinney St. on the east side of State. Hwy. 5/McKinney St., Melissa, Collin County, Texas

Applicant: Melissa ISD – Glenn Engineering (Regular Agenda items #8)

6. Presentation of ABC Bradco Façade Plan, 1717 McKinney Street, Melissa, Texas.

7. Discussion regarding proposed Ordinance – Development Plat

8. Discussion regarding pending development/zoning

- Melissa Town Center – Development Plan Submittal
- Liberty PD Zoning Amendment
• Meadow Run – Preliminary Plat
• Brookside Addition – Preliminary Plat
• Proposed CZO Amendment – Façade Plan & Screening
• Melissa Independent School District – Temporary Classroom Space High School

9. Motion to adjourn by Craig Ackerman, second by Mark Williams.
Motion carried 5/0/0

Meeting adjourned at 7:21 p.m.

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Danielle Dorman-Chapa, Dana Nixon, Staff Liaison
Acting Board Chairman