ITEM #1
Mayor Reed Greer called the meeting to order at 6:45 p.m.

ITEM #2
Council members present were: Julie Anderson, Dave Kasson, Dick Hayden, and Sharon Nicco Warren. Sharon Weideman and Jason Kaiser were absent.

Melissa Community and Economic Development Corporation (4B) Board members present were: Chairman Doug Zadow, Dana Conklin, Anthony Figueroa, Michael Davis, Paula Birmingham, and Diane Miller. Stacy Johnson, Candi Maloley, and Amy Burchett were absent.

ITEM #3
Chairman Doug Zadow shared that the 4B Board is looking for the City Council’s guidance and direction regarding their charge to acquire future park sites in compliance with the Parks Capital Improvements Plan (CIP). The CIP requires three Community Parks of a minimum size of 80 to 100 acres each at ultimate build out. The 4B Board is looking at options on how to acquire this land while maintaining funds to develop a park system in Melissa. Mr. Zadow highlighted a proposal from the 4B Board to utilize two City owned properties, specifically the 88 acres located SH 121 and CR 1220 (just north of the 121 Landfill) and 100 acres of land located at FM 545 and CR 415 (Former Winchester Farms Property) for future Community Parks. He shared that he had initially approached City Manager Jason Little regarding the possibility of 4B purchasing the land to meet this objective, however for the 4B to purchase the properties all of their funds would be tied up in the land and not leave much for actual park development. He stated that he and Mr. Little had discussed the possibility of a Joint Agreement between the City and the 4B as a way to acquire the land for the future parks and allow them to maintain the funds for park development. The 4B Board is interested in pursuing this option and taking the next step of engaging a Park Planner to develop the concept plans for the two spaces.

Mr. Little added that if the City Council was agreeable they could authorize him to work with the 4B Board to develop an Interlocal Agreement that would designate the two properties as park space for development by the 4B Board. This would allow the 4B Board to proceed with contracting with a Park Planner to develop concept plans for the two spaces and phasing plans with associated costs. The 4B would be responsible for developing use policies for each of the properties as well. As Council must approve all 4B monies, Council would be aware of what was being developed and in what phases and have the opportunity to affect how it all evolves. Mr. Little reviewed some potential issues that needed to be considered and actions taken prior to designating the land as park space. Additionally as part of the Interlocal Agreement, the City would need to address funding and planning for maintenance of these future spaces. Mr. Little also reminded Council that once the land was designated as parks space, a vote of the residents would be required to change that designation in the future.

Mayor Greer asked Council to consider the highest and best use for these properties and if they believed that any other development would be better suited for this land in the future. Council agreed that the
land would probably be best suited as park space and instructed Mr. Little to proceed with discussions with the 4B Board regarding an Interlocal Agreement to allow them to proceed with hiring a planner to begin the concept plans. Mr. Little said that he would work with the City Attorney to develop an Interlocal Agreement with the 4B Board to be brought forward to the City Council for approval at a future meeting.

**ITEM #4**
Motion was made by Julie Anderson and seconded by Nicco Warren to adjourn at 7:21 p.m.
Vote: 11/0/0

_________________________________
Reed Greer, Mayor

ATTEST:

___________________________________
Erin Mynatt, Acting City Secretary