ITEM #1
Mayor Reed Greer called the meeting to order at 5:16 p.m.

ITEM #2
Roll Call: Sharon Weideman, Dave Kasson, Nicco Warren, Julie Anderson, and Dick Hayden were present. Jason Kaiser was absent.

ITEM #3
Duke Monson, President of the Board of Directors for North Collin Water Supply Corporation (NCWSC) presented information regarding their pending conversion to a Special Utility District (SUD). NCWSC is requesting that the City of Melissa approve the inclusion of some portions of Melissa’s city limits and some portions of Melissa’s water Certificate of Convenience and Necessity (CCN) within the proposed NCWSC SUD boundary. They are seeking similar approvals from the Cities of McKinney, Anna, and Weston as well. This approval will be included in NCWSC submission to the Texas Commission on Environmental Quality (TCEQ).

Mr. Munson stated that the City’s approval would help assure that those residents eligible to receive service from NCWSC who also reside in either the Melissa city limits or CCN are allowed to vote in SUD elections. At the same time in the interest of fairness, NCWSC is also requesting to exclude those residents who do not receive service from them from the SUD boundary to prevent their vote in the SUD elections (i.e. North Creek and Liberty). Additionally they propose that any future projects within the SUD boundary that would receive water service from the City and not NCWSC would be de-annexed from the SUD boundary at that time. The objective is to include all NCWSC customers in the SUD boundary up front as it is difficult to add someone who was excluded back in at a later time.

City Manager Jason Little asked if any of the other cities had taken action on this request at this time. Mr. Munson stated that McKinney is still discussing the request and staff was reviewing it, Anna will have the Resolution on their agenda next meeting, and Weston was voting on the Resolution tonight.

Mr. Little stated that the requested Resolution would likely come before City Council at the next meeting but he did recommend that the City have the proposal reviewed by Larry Boyd who assisted the City with the development of the current CCN to assure that the City’s interest are fully considered.

ITEM #4
Mitzi McCabe, Human Resources Coordinator presented proposed changes to the City’s Leave Policy. Ms. McCabe shared that staff worked with a consultant, HR Dallas to evaluate the current leave policy as well as those of other cities and that HR Dallas presented scenarios of Leave accruals and policies. Staff selected portions of their recommendations to fit the needs of the organization and staff.
Mr. Little stated that the proposed changes will be presented to staff at Open Enrollment meetings next week and any feedback will be considered prior to bringing forth the Ordinance adopting the changes to the affected policies in the Personnel Policies and Procedures Manual at a future Council meeting.

**ITEM #5**
Motion was made by Julie Anderson and seconded by Dick Hayden to adjourn at 5:53 p.m.
Vote 6/0/0

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Reed Greer, Mayor

ATTEST:

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Erin Mynatt, Acting City Secretary