Planning and Zoning Commission Meeting Minutes  
September 19, 2013  
City of Melissa, TX

1. The meeting was called to order at 7:00 pm by Jay Northcut.

2. Roll call taken. Present: Craig Ackerman, Danielle Dorman-Chapa, Jay Northcut, Mark Wallis and Mark Williams.

3. Motion by Mark Williams to approve August 22, 2013 meeting minutes, second by Danielle Dorman-Chapa.

   Vote 4/0/1 (Abstain -Mark Wallis) Motion carries.

4. Public Hearing opened at 7:01 p.m. to hear comments for or against a request for Specific Use Permit, Temporary Concrete Batch Plant – Ed Bell Construction, being a tract of land, containing 10.06 acres, more or less, situated in the John Emberson Survey, Abstract No. 294 and generally located on the east side of US 75 approximately 1,600 feet north of the intersection of Davis Rd and US 75, Melissa, Collin County, Texas.

   Bob Helmberger, City Engineer presented proposed project summary.

   Public hearing closed at 7:07 p.m.

5. Motion by Mark Wallis to recommend City Council approve the request for Specific Use Permit, Temporary Concrete Batch Plant – Ed Bell Construction, being a tract of land, containing 10.06 acres, more or less, situated in the John Emberson Survey, Abstract No. 294 and generally located on the east side of US 75 approximately 1,600 feet north of the intersection of Davis Rd and US 75, Melissa, Collin County, Texas, second by Craig Ackerman.

   Vote 4/1/0 (Opposed -Mark Williams) Motion carries.

6. Motion by Craig Ackerman to recommend City Council approve the Final Plat Liberty Phase 3A, being 20.822 acres, more or less situated in the D.E.W. Babb Survey, Abstract No. 33 in the City of Melissa, Collin County, Texas and generally located between Washington Drive and Franklin Drive, Melissa, Texas, second by Danielle Dorman Chapa.

   Vote 5/0/0 Motion carries.

7. Motion by Craig Ackerman to recommend City Council approve Liberty, Phase 3B, Preliminary Plat, being 24.073 acres more or less situated in the D.E.W.Babb Survey, Abstract No. 33 in the City of Melissa, Collin County, Texas and
generally located north of Patriot Drive and east of Heritage Drive, Melissa, Texas, second Mark Wallis

Vote 5/0/0 Motion carries.

8. Motion to adjourn by Danielle Dorman-Chapa, second by Mark Williams.

Vote 5/0/0 Motion carries. Meeting adjourned at 7:36 p.m.

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Jay Northcut, Acting Board Chairman  Dana Nixon, Staff Liaison