Planning and Zoning Commission Meeting Minutes  
May 23, 2013  
City of Melissa, TX

1. The meeting was called to order at 7:00 pm by Michael Hudson.

2. Roll call taken. Present: Craig Ackerman, Danielle Dorman-Chapa, Michael Hudson, Jay Northcut and Mark Williams. (Alternate member Stephen Ford, non-voting)

3. Motion by Jay Northcut to approve April 18, 2013 meeting minutes, second by Danielle Dorman-Chapa.

Vote 5/0/0 Motion carries.

4. Motion by Craig Ackerman to recommend approval of request for variance to allow the delay of filing of The Trails of Melissa, Phase 2 Final Plat, second by Mark Williams.

Vote 5/0/0 Motion carries.

5. Motion by Danielle Dorman-Chapa to recommend approval of The Trails of Melissa, Phase 2 Final Plat: Trails of Melissa, Phase II, out of the D.E.W. Babb, Abstract No. 33 and the William Sanders Survey, Abstract No. 867 in the City of Melissa, Collin County, Texas, 20.6 acres +/- and generally located 2,000 feet east of the intersection of State Highway 121 and FM 545 on the north side of FM 545, Melissa, Collin County, Texas, second by Craig Ackerman.

Vote 5/0/0 Motion carries

6. Public Hearing opened at 7:09 p.m. to hear concerns for or against: An Ordinance of the City of Melissa, Texas amending Melissa’s Code of Ordinances No. 92-04, Chapter 12 (Planning and Zoning), Article 12.300 (Zoning Ordinance Adopted), Section 18(D) (“CC/O” Commercial Corridor overlay District) and Ordinance No. 13-09 (Section 2); Providing for a penalty for the violation of this Ordinance; providing for repealing, savings and severability clauses; providing for an effective date of this Ordinance; and providing for the publication of the caption hereof.

Public hearing closed at 7:10 p.m.

7. Motion by Jay Northcut to recommend approval of: An Ordinance of the City of Melissa, Texas amending Melissa’s Code of Ordinances No. 92-04, Chapter 12 (Planning and Zoning), Article 12.300 (Zoning
Ordinance Adopted), Section 18(D) (“CC/O” Commercial Corridor overlay District) and Ordinance No. 13-09 (Section 2); Providing for a penalty for the violation of this Ordinance; providing for repealing, savings and severability clauses; providing for an effective date of this Ordinance; and providing for the publication of the caption hereof, second by Craig Ackerman.

Vote 5/0/0 Motion carries.

8. Motion to adjourn at 7:11 p.m. by Danielle Dorman-Chapa, second by Jay Northcut.

Vote 5/0/0 Motion carries

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Mike Hudson, Board Chairman   Dana Nixon, Staff Liaison