Planning and Zoning Commission Meeting Minutes  
March 21, 2013  
City of Melissa, TX

1. The meeting was called to order at 7:00 pm by Jason Kaiser.


3. Motion by Jay Northcut to approve February 21, 2013 meeting minutes, second by Mark Wallis.
   
   Vote 4/0/0 Motion carries.

4. Public hearing opened at 7:01 pm to hear concerns for or against request for Single Family Zoning (SF-3) – D&L Family, L.P., being 2.008 acres, more or less, of land generally located one mile south of the intersection of Melissa Road and Fannin Road on the west side of Fannin Road, Melissa, Collin County, Texas.
   
   Public hearing closed at 7:02 p.m.

5. Bob Helmberger, City Engineer presented staff recommendation to approve request for Single-Family (SF-3) zoning request – D&L Family, L.P., being 2.008 acres, more or less, of land generally located one mile south of the intersection of Melissa Road and Fannin Road on the west side of Fannin Road, Melissa, Collin County, Texas. Motion by Mark Wallis to recommend approval of Single Family (SF-3), second by Danielle Dorman-Chapa.
   
   Vote 4/0/0 Motion carries.

6. Motion by Danielle Dorman-Chapa to recommend approval of Final Plat request – D&L Family, L.P., being 2.008 acres, more or less, of land generally located one mile south of the intersection of Melissa Road and Fannin Road on the west side of Fannin Road, Melissa, Collin County, Texas, second by Jay Northcut.
   
   Vote 4/0/0 Motion carries.

7. The following agenda item was withdrawn at the request of the applicant, no public hearing held: Final Plat First Baptist Church of Melissa Addition, Lots 2R-1R1 & 2R-1R2, 1.384 acres, more or less, being a Replat of Lot 2R-1 and generally located at the southwest corner of the intersection of State Hwy 121 and E. Melissa Road/FM 545

8. The following agenda item was withdrawn at the request of the applicant, no action taken: Final Plat First Baptist Church of Melissa Addition, Lots 2R-1R1 &
2R-1R2, 1.384 acres, more or less, being a Replat of Lot 2R-1 and generally located at the southwest corner of the intersection of State Hwy 121 and E. Melissa Road/FM 545

9. Motion to adjourn at 7:09 p.m. by Danielle Dorman-Chapa, second by Mark Wallis.

Vote 4/0/0 Motion carries

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Jason Kaiser, Acting Board Chairman  Dana Nixon, Staff Liaison