ITEM #1
Mayor Reed Greer called the meeting to order at 6:02 p.m.

ITEM #2
Council members present were: Sharon Weideman, Jill Fitch, Kim Youngblood and Dan Trott. Bill Farmer was absent.

ITEM #3
Prayer was given by Sharon Weideman.

ITEM #4
All in attendance gave Pledge of Allegiance.

ITEM #6 (Item was moved up to accommodate the MISD students)
Jason Little and Gail Dansby presented Council with preliminary revenue estimates for Fiscal Year 2012.

Mr. Little also gave an overview of some changes that will be implemented as part of the budget process this year including this presentation as well as individual meetings with each Council member to understand their budget priorities.

Ms. Dansby reviewed each of the highlights in detail and expressed Staff’s need for direction from Council on the lease revenue picture in relation to the Barker House.

Kim Youngblood requested that Council be provided a month by month trend report for housing permits. She also stated that it appeared that the City was behind last year in the number of housing permits. Mr. Little stated that this may be in part due to the Federal Government’s Housing incentives that were available last year.

Ms. Youngblood asked what the time period was until the City has to pay both principal and interest on the City Hall. Mr. Little stated that this will begin in 2014 budget. She also asked whether the City had done any long-term studies to ensure the City will have adequate funds in place and that the City is prepared for those payments. Mr. Little stated that is where the certified values will come into play.

Ms. Youngblood asked how the City’s property values compared to the surrounding area. Mr. Little shared that Melissa is one of only four cities that are seeing growth above last year’s certified totals. The other cities are Prosper, Sachse, and Lavon.

Mayor Greer reiterated that Staff is looking for direction on concepts and generalities as to where Council members think the City of Melissa is best served.

Ms. Youngblood asked Staff to provide Council with a report on the budget including: the actuals to date, what the projected estimate to complete will be for the remainder of the fiscal year, as well as the anticipated estimate at complete. She would like to be able to see where each item is in relation to the amount budgeted and have an explanation if the items are either higher or lower than what was budgeted to help Council fully understand the budget.

Ms. Dansby indicated that by the end of the next week she should be able to provide the Council with everything for the first six months which should help Council to do what Ms. Youngblood is requesting and that it is difficult to see any trends in just the first quarter. Mr. Little also reminded the Council that often there are expenses that are due at the beginning of the year that are not necessarily spread out over multiple quarters and this too can make estimating from the first quarter a little tough.
ITEM #5
Mayor Greer gave a brief overview of the issue presented to the students and the overall process the over the past few months, thanking all that participated.

The students of Melissa ISD Innovations Group members presented their findings and recommendations regarding whether or not the City of Melissa should allow golf carts on public roads. After conducting their own research, the students recommended against allowing golf carts on public roads.

The Mayor thanked the students for their hard work and as he prepared to open it up to questions from the Council, he stated that this was just a recommendation and that the issue itself will come before the Council at a future meeting for further discussion.

ITEM #7
Jason Little reviewed the proposed engineering services contracts resulting from the Engineering Services Report conducted by Don Paschal to address the concerns that Council raised. He asked Council if they have a preference and briefly discussed how the two compare.

Kim Youngblood asked Staff to prepare an Excel spreadsheet comparing the two contracts side by side to help Council to see how they differ. Mr. Little agreed to complete this and provide to Council as soon as possible so they can revisit at a future meeting to determine their preference.

Sharon Weideman stated that she preferred the longer contract, specifically because it included a clause to allow the Council to terminate the contract at anytime with a viable reason. Mr. Little stated that both examples both have that clause but it may be harder to see in the shorter one. Ms. Weideman also stated that she really liked the idea that a City went through the process to create the longer contract themselves.

Ms. Youngblood asked if we had looked at other cities more comparable to our size in population. Mr. Little explained that it was hard enough to find examples that included everything the Council wanted and unfortunately that was larger cities. She then asked how long the city had been operating with the longer contract. Mr. Little answered that the City of Frisco had been using the contract for five years. He also emphasized that the City Attorney had approved both contracts.

Dan Trott stated that he felt that the longer form may give the Council more flexibility.

Motion was made by Dan Trott and seconded by Jill Fitch to adjourn at 6:53 p.m.

Vote: 5/0/0

__________________________________
Reed Greer, Mayor

ATTEST:

_______________________________________
Erin Mynatt, Management Assistant