



# CITY OF MELISSA UTILITY BILLING

## CALENDAR DATES FOR 2021

Month Meter Read Taken/Billed	January	February	March
Meter Read Date	Friday, January 15, 2021	Tuesday February 16, 2021	Monday, March 15, 2021
Bill Date	Thursday, January 21, 2021	Thursday, February 22, 2021	Monday, March 22, 2021
Due Date	Tuesday, February 16, 2021	Tuesday, March 16, 2021	Wednesday, April 14, 2021
Penalty/1st Notice Date	Thursday, February 18, 2021	Thursday, March 18, 2021	Friday, April 16, 2021
Disconnection Date	Monday, March 1, 2021	Monday, March 29, 2021	Tuesday, April 27, 2021
Month Meter Read Taken/Billed	April	May	June
Meter Read Date	Thursday, April 15, 2021	Friday, May 14, 2021	Tuesday, June 15, 2021
Bill Date	Thursday, April 22, 2021	Friday, May 21, 2021	Tuesday, June 22, 2021
Due Date	Friday, May 14, 2021	Monday, June 14, 2021	Wednesday, July 14, 2021
Penalty/1st Notice Date	Monday, May 18, 2021	Wednesday, June 16, 2021	Friday, July 16, 2021
Disconnection Date	Thursday, May 27, 2021	Monday, June 28, 2021	Monday, July 26, 2021
Month Meter Read Taken/Billed	July	August	September
Meter Read Date	Thursday, July 15, 2021	Friday, August 13, 2021	Wednesday, September 15, 2021
Bill Date	Thursday, July 22, 2021	Monday, August 23, 2021	Wednesday, September 22, 2021
Due Date	Monday, August 16, 2021	Thursday, September 16, 2021	Friday, October 15, 2021
Penalty/1st Notice Date	Wednesday, August 18, 2021	Monday, September 20, 2021	Tuesday, October 19, 2021
Disconnection Date	Monday, August 30, 2021	Wednesday, September 29, 2021	Thursday, October 28, 2021

### Rules applied:

Service Periods are close to 30 days between meter reads; Bill date is up to 7 calendar days from meter read date

Due Date is on or close to 15th (Bill date +20 calendar days, no weekends or holidays)

Penalty date is 2 business days after due date (10% late fee applied and 1st Notice mailed to customer)

***\*This calendar is being provided in good faith and with the understanding that dates may change due to unforeseen factors, and in the event of a discrepancy, the due date printed on your bill supersedes this calendar. Holidays included are federal bank holidays and city holidays in which the office is closed.***