
City of Melissa Police Department

COMPLAINT ON POLICE EMPLOYEE

Vernon's Annotated Code, Art. 6252-20: Complaints against law enforcement officers; writing; signature

In order that a complaint against a law enforcement officer of the State of Texas...or against a fireman or policeman may be considered by the head of the state agency or by a chief or head of fire department or police department, neither of which is under the protection of civil service statute, the complaint must be placed in writing and signed by the person making the complaint. A copy of the signed complaint must be presented to the affected officer or employee within a reasonable amount of time after the complaint is filed and before any disciplinary action may be taken against the affected employee.

Texas Penal Code, Sec. 37.08: False Report to Peace Officer

- (a) A person commits an offense if, with intent to deceive, he knowingly makes a false statement that is material to a criminal investigation and makes the statement to:
 - (1) A peace officer conducting the investigation; or
 - (2) any employee of a law enforcement agency that is authorized by the agency to conduct the investigation and that the actor knows is conducting the investigation;
- (b) In this section, "law enforcement agency" has the meaning assigned by Article 59.01, Code of Criminal Procedure.
- (c) An offense under this section is a Class B misdemeanor.

"I affirm that I have read and understand Art. 6252-20 (Complaints against law enforcement officers) of Vernon's Annotated Code and Section 37.08 (False report to a peace officer) of the Texas Penal Code."

Signature of Complaining Person

Date

Time

Sworn to and subscribed before me, this _____ day of _____, _____.

(seal)

Notary Public, State of Texas

Initials

Complaint on Police Employee

Page Number _____

This image shows a full page of blank white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page, providing a template for writing or drawing. There are no margins, text, or other markings present.

Is this statement continued? ☐ Yes ☐ No

Initials _____

Completion instructions to person making this statement of complaint against a police employee:

- 1.) Do not leave any lines blank on your statement --- cross out unused lines with a diagonal line across any and all lines not used.
- 2.) Initial at any place on your statement where you made any kind of correction, such as an erasure, crossout or markover.
- 3.) Please initial at the bottom of any page used for your statement.
- 4.) Read your completed statement carefully before signing.
- 5.) You will be given a copy of your completed statement if you so request.
- 6.) You will be notified regarding the conclusion of the investigation regarding your complaint. If the investigation takes more that two (2) weeks, you will be notified regarding the progress of the investigation at the two (2) week period.

FINAL STATEMENT AND SIGNATURE: “ I hereby certify that all INFORMATION and/or FACTS which I have included herein are accurate and correct, to the best of my knowledge. My entire statement, including the FIRST page, page TWO, and the FINAL page, consists of _____ pages.”

Signature of Complaining Person

Date

Time

Sworn to and subscribed for me, this _____ day of _____, _____

(seal)

Notary Public, State of Texas