



New Residential Plan Review Checklist

Address: _____ Date Received: _____

Permit Application with an original signature of HOA approval and applicant must be complete and submitted with the following information:

- _____ **(3) Site Plans to include:**
 - _____ Legal Description (lot, block, subdivision)
 - _____ Property lines and lot dimensions
 - _____ Proposed structure and all existing buildings
 - _____ All easements
 - _____ Setbacks – approved setbacks for front, rear and sides of house must be shown on site plan

- _____ **(3) Residential Energy Code Compliance Reports (2009):** Energy Gauge; IC3; REM/Rate; **or Alternative Compliance Programs:** ENERGY STAR (Projected to meet ENERGY STAR Guidelines), LEED for Homes (Checklist and Registration Forms Completed), Green Built Texas (Proof of Registration)

- _____ **(3) Foundation Plans**
Conventional Rebar Slab Foundation – Regionally Accepted Practices - Foundation Detail (refer to IRC) **or** Engineered plans or Post Tension Foundation – Engineered Foundation plans and letter. Must state foundation was designed for the soil conditions on that particular lot and the design criteria of the 2009 IRC.

- _____ **(3) Sets of house plans** to include: floor plan, exterior elevations, roof design, mechanical design (sizing calculations per Section 403.6 and minimum temperatures used for design meets Section 302.1), electrical design, plumbing design, construction details, window/door schedule, masonry on wood details, shear wall details.

- _____ **(3) Lot Grading Plans** for the subdivision with Lot highlighted or circled. (Lots in Berry Farms and Country Ridge require a drainage study.)

- _____ **Driveway approaches and drainage culverts** - Engineered plans (Driveways accessing State Highways require a TXDOT permit)

Contractor Registration required for General, Electrician, Plumber, Mechanical, Irrigator, and Backflow Tester.