



City of Melissa

Phone Number: 972-838-2036

Fax: 972-837-2846

3411 Barker Ave.

Melissa, Texas 75454

Commercial Building Permit Application

Building Permit Number:	_____	Valuation:	_____
Project Name:	_____	Square Foot:	_____
Project Address:	_____		
Project Description:	New <input type="checkbox"/>	Addition <input type="checkbox"/>	Remodel <input type="checkbox"/>
Sign <input type="checkbox"/>	Plumbing <input type="checkbox"/>	Mechanical <input type="checkbox"/>	Electrical <input type="checkbox"/>
Scope of Work:	Finishout <input type="checkbox"/>	Other <input type="checkbox"/>	

Owner Information:	_____		
Name:	_____	Contact Person:	_____
Address:	_____		
Contact Number:	Fax Number:	Email Address:	_____

Tenant Information:	_____		
Name:	_____	Contact Person:	_____
Address:	_____		
Contact Number:	Fax Number:	Email Address:	_____

Engineer	Contact Person	Phone Number	Fax Number
Architect	Contact Person	Phone Number	Fax Number
General Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Mechanical Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Electrical Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Plumbing Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
TPO Energy Provider	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require final inspection.

A certificate of occupancy must be issued before any building is occupied.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant:	_____	Date:	_____
Signature of Property Owner:	_____	Date:	_____

OFFICE USE ONLY:

Approved by:	_____	Date approved:	_____
Building Permit Fee:	_____	Water Connection Fee:	_____
Plan Review Fee:	_____	Sewer Connection Fee:	_____
Plumbing Permit Fee:	_____	Meter Installation Fee:	_____
Mechanical Permit Fee:	_____	Total Fees:	_____
Electrical Permit Fee:	_____	Issued Date:	_____
		Issued By:	_____
		BV Project #	_____