



Melissa City Hall  
3411 Barker Avenue  
Melissa, Texas 75454  
Phone: (972) 838-2036

City File No.: \_\_\_\_\_

## Conditional Acceptance of Public Improvements

(Check all boxes that apply to the project)

Subdivision Improvements Name of Addition \_\_\_\_\_

Building Site Improvements Name of Project \_\_\_\_\_

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Developer hereby certifies that all critical components listed below associated with the referenced project were constructed in accordance with all applicable City of Melissa Subdivision Ordinance requirements and specifications. The City of Melissa will issue building permits contingent upon the completion of a final inspection and all remaining punch list items identified by the City of Melissa.

Certificates of Occupancy for any and all of the facilities/houses permitted in the project will be withheld until final acceptance of public improvements is approved by The City of Melissa.

All responsibility for the adequacy of the design remains with the design engineer. The City of Melissa, in reviewing and releasing plans for construction, assumes no responsibility for the adequacy or accuracy of the design. Inspection of improvements by the City of Melissa does not relieve the subdivider, or his contractor, from ensuring that the improvements are constructed in accordance with the accepted plans and specifications.

This Conditional Acceptance of Public Improvements specifically does not initiate the warranty period for the Project. The warranty period for the project begins upon the date of final acceptance of public improvements by the City of Melissa.

I HEREBY CERTIFY THAT I AM THE SOLE CURRENT OWNER OF RECORD OF THE PROPERTY DESCRIBED ABOVE. THAT THIS APPLICATION IS BEING SUBMITTED WITH MY CONSENT AND THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT. IF I AM NOT THE SOLE CURRENT OWNER OF RECORD OF THE REAL PROPERTY INVOLVED, I HAVE ATTACHED NOTARIZED WRITTEN EVIDENCE OF AUTHORIZATION FROM THE CURRENT OWNER (S) OF RECORD. I ACKNOWLEDGE THAT ANY INVALID INFORMATION MAY BE CAUSE FOR DENIAL OF THIS APPLICATION.

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_  
Phone: \_\_\_\_\_

Signature

Date

**(To be completed by City of Melissa Engineer)**

- Waterlines Passed Hydrostatic and Bac-T testing
- Unmetered/Sonicflow Metered Water Paid
- Sanitary Sewer Has Passed Low-Pressure Air Testing and TV with Mandrel
- Storm Sewer System Complete and TV Testing Passed
- Vacuum Test for Manholes Passed
- Manhole Lining Installed
- Meter Boxes Installed
- Public Works TV Sewer Laterals
- Concrete Pavement Strength Verification
- Set 2 GPS Control Monuments and have Them Reflected on Final Plat

Name: Nolan Harvey  
Title: City Engineer

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Signature \_\_\_\_\_ Date \_\_\_\_\_

Name: Amy Mathews  
Title: Director of Development and Neighborhood Services

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Signature \_\_\_\_\_ Date \_\_\_\_\_