



Melissa Municipal Center
 3411 Barker Avenue
 Melissa, Texas 75454
 Phone: (972) 838-2036

Review Application

City File No.: _____

Applicant: _____ Contact: _____ Phone: _____

Project Name: _____ Location: _____

Area: _____ Land Dedication: _____

- ANNEXATION
 ENGINEERING SITE PLAN
 FINAL PLAT
 PRELIMINARY PLAT
 ZONING
 LOT DRAINAGE
 PUBLIC IMPROVEMENTS

(To be completed by City of Melissa)

Date Received: _____ Received by: _____ Delivered by: _____

Date Received: _____ Received by: _____ Delivered by: _____

Date Received: _____ Received by: _____ Delivered by: _____

*ADD ADDITIONAL SHEET IF NECESSARY FOR ADDITIONAL SUBMITTALS

DIV. HEADS	1ST SUB. REC'D 10 DAYS	COMMENTS AVAILABLE	COMMENTS PICKED-UP	2ND SUB. REC'D 10 DAYS	COMMENTS AVAILABLE	COMMENTS PICKED-UP	3RD SUB. REC'D 10 DAYS	COMMENTS AVAILABLE	COMMENTS PICKED-UP	DIVISION APPROVAL
ENGINEERING										
FIRE										
WATER DEPT.										
SEWER DEPT.										
SANITATION DEPT.										

INFORMATION RELEASED TO CONTACT PERSON ONLY