ADDENDUM NO. 1
May 15, 2020
Request for Proposal #202005-01

This Addendum is hereby made as part of the City of Melissa’s RFP #202005-01. The following modifications, clarifications, additions, or deletions shall be made to the appropriate sections of the RFP:

1. **Pre-Application Conference/Site Tour:** The tour has been rescheduled to Friday, May 22, 2020 at 10:00 a.m. This meeting and tour, although not mandatory, is highly recommended as important information about the City’s infrastructure will be discussed.

2. **Description of Environment and Existing Infrastructure:** The City of Melissa has recently begun researching and implementing the following purchases and systems to ensure business continuity and secure work environments. These projects are being researched in the hopes of potential implementation before December 31, 2020 and include:
   a. Upgrading core infrastructure; to include virtual host replacement, SonicWall Security appliances, etc.
   b. Mobile Device Management System and Multi-Factor Authentication
   c. Migration from local share drives to Microsoft SharePoint
   d. Upgrading the City’s VOIP phone system
   e. Purchase of Teleconferencing Software
   f. Purchase of laptops for employees

END OF ADDENDUM NO. 1

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Kacie Galyon, City Secretary