

MINUTES
CITY OF MELISSA CHARTER REVIEW COMMISSION
JUNE 7, 2023
6:00 p.m.

The meeting was called to order at 6:04 p.m. by Dr. Steve Rodriquez.

Members Present: Dr. Steve Rodriquez, Lance Bauslaugh, Jenifer Branson, Stacey Heckler, Jamie Maddock, Wendy Tillman, Betty Walthall, and Jessica Wright.

Members Absent: Courtney Willis

No public comments

On a motion made by Jessica Wright, seconded by Jenifer Branson, the minutes of the May 15, 2023 meeting were approved. 8/0

City Manager Jason Little presented the draft report from the Commission to the City Council and opened the floor to any feedback. The Commission report will be submitted informally to the City Council for their review. The Commission would formally make their presentation and recommendation to the Council at the July 11 Regular City Council meeting at 6 p.m. From there, the City Council would have until mid to late August to consider the Commission's recommendations and to call an election. The Council has the ability to take all or some of the recommendations or even make their own, but the work of the Commission has satisfied the requirement for a Charter review that is required by the Melissa Charter. With no feedback on the report, On a motion made by Lance Bauslaugh, seconded by Wendy Tillman, the Commission report was approved. 8/0

The next steps will be outlined after the July 11 presentation to the City Council. The report would be released publicly, and marketing materials will be created from the factual content in the report. A webpage devoted to the election, if called, will be created and include elements like a sample ballot, the report, the ordinance calling an election, a link to voter registration site, and a frequently asked questions section. Staff will review the possibilities of a group email address so residents could ask questions.

The meeting was adjourned at 6:30 p.m.



Jason Little, City Manager