Planning and Zoning Commission Meeting Minutes  
June 21, 2018  
City of Melissa, TX

WORK SESSION AGENDA

1. Meeting was called to order at 6:00 p.m. by Dana Conklin.

2. Roll call was taken. Present: Dana Conklin, Eddie Anderson, David Beck, Mark Williams, Danielle Dorman-Chapa
   a. Melissa Brown arrived at 6:07 p.m.

3. Discussed regular agenda items.

4. Discussed current planning and zoning applications under review:
   c. Creek Crossing Phase 2 Final Plat
   d. Liberty Phases 7A-7D Preliminary Plat

5. Staff gave an update on the Buc-ee’s Development.

6. Discussed upcoming agenda items.

7. Motion was made by Danielle Dorman-Chapa and seconded by Mark Williams to adjourn.
   Vote: 6/0/0
   Meeting adjourned at 6:38 p.m.

REGULAR AGENDA

1. Meeting was called to order at 7:00 p.m. by Dana Conklin.

2. Roll call was taken. Dana Conklin, Eddie Anderson, Melissa Brown, David Beck, Mark Williams, Danielle Dorman-Chapa

3. Pledge of Allegiance was recited.

4. Motion was made by Eddie Anderson and seconded by Mark Williams to approve the May 17, 2018 work session & regular meeting minutes.
5. Conduct a public hearing to hear concerns for or against a proposed replat of 0.775 acres, being lots 10 to 13, Block H of Liberty Phase 1 situated in the David E.W. Babb Survey, Abstract No. 33, City of Melissa, Collin County, Texas and generally located at the northwest corner of Flagstone Drive and Jackson Drive North, City of Melissa, Collin County, Texas. **Applicant: Spiars Engineering, Inc.**

**NO PUBLIC HEARING HELD – APPLICANT REQUESTED THAT THIS ITEM BE PULLED FROM CONSIDERATION**

6. Consider and act upon a recommendation to City Council regarding a proposed replat of 0.775 acres, being lots 10 to 13, Block H of Liberty Phase 1 situated in the David E.W. Babb Survey, Abstract No. 33, City of Melissa, Collin County, Texas and generally located at the northwest corner of Flagstone Drive and Jackson Drive North, City of Melissa, Collin County, Texas. **Applicant: Spiars Engineering, Inc.**

**NO ACTION TAKEN – APPLICANT REQUESTED THAT THIS ITEM BE PULLED FROM CONSIDERATION**

7. Public hearing opened at 7:03 p.m. to hear concerns for or against a request for rezone from Single Family Residential (SF-3) to General Commercial (C-2) on the following tract of land: 2.07± acres situated in the Andrew Thomas Survey, Abstract No. 894, City of Melissa, Collin County, Texas and generally located at the northwest corner of Fannin Rd and Davis Rd, City of Melissa, Collin County, Texas. **Applicant: ClayMoore Engineering, Inc.**

City Staff introduced this item to the public. No citizens spoke during the public hearing.

Public hearing closed at 7:03 p.m.

8. Motion was made by Danielle Dorman-Chapa and seconded by Melissa Brown to recommend that City Council approve a request for rezone from Single Family Residential (SF-3) to General Commercial (C-2) on the following tract of land: 2.07± acres situated in the Andrew Thomas Survey, Abstract No. 894, City of Melissa, Collin County, Texas and generally located at the northwest corner of Fannin Rd and Davis Rd, City of Melissa, Collin County, Texas. **Applicant: ClayMoore Engineering, Inc.**

Vote: 6/0/0

9. Public hearing opened at 7:06 p.m. to hear concerns for or against a request for rezone from Agricultural (A) to Planned Development (PD) on the following tract of land: 16.203± acres situated in the William Sanders Survey, Abstract No. 867, City of Melissa, Collin County, Texas and generally located south of Melissa Rd approximately 0.50 mile east of the intersection of Milrany Ln and Melissa Rd, City of Melissa, Collin County, Texas. **Applicant: Kimley Horn & Associates, Inc.**

City Staff introduced this item to the public. No citizens spoke during the public hearing.

Public hearing closed at 7:07 p.m.

10. Motion was made by Mark Williams and seconded by Danielle Dorman-Chapa to recommend that City Council approve a request for rezone from Agricultural (A) to Planned Development (PD) on the following tract of land: 16.203± acres situated in the William Sanders Survey, Abstract No. 867, City of Melissa, Collin County, Texas and generally located south of Melissa Rd approximately 0.50 mile east of the intersection of Milrany Ln and Melissa Rd, City of Melissa, Collin County, Texas.
Applicant: Kimley Horn & Associates, Inc.

Vote: 6/0/0

11. Motion was made by Danielle Dorman-Chapa and seconded by David Beck to adjourn.

Vote: 6/0/0

Meeting adjourned at 7:09 p.m.

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Dana Conklin,                 Tyler Brewer, Staff Liaison
Board Chairman