Planning and Zoning Commission Meeting Minutes  
February 21, 2019  
City of Melissa, TX

WORK SESSION AGENDA

1. Meeting was called to order at 6:50 p.m. by Dana Conklin.
2. Roll call was taken. Present: Dana Conklin, Danielle Dorman-Chapa, Mark Williams, David Jones, David Beck, Michael Foster, Eddie Anderson
3. Discussed regular agenda items.
4. Discussed current planning and zoning applications under review.
5. Discussed upcoming agenda items.
6. Motion was made by Mark Williams and seconded by David Jones to adjourn.
   Vote: 6/0/0
   Meeting adjourned at 7:05 p.m.

REGULAR AGENDA

1. Meeting was called to order at 7:09 p.m. by Dana Conklin.
2. Roll call was taken. Present: Dana Conklin, Danielle Dorman-Chapa, Mark Williams, David Jones, David Beck, Michael Foster, Eddie Anderson
3. Pledge of Allegiance was recited.
4. Motion was made by Mark Williams and seconded by David Beck to approve the January 17, 2019 work session & regular meeting minutes.
   Vote: 7/0/0
   Motion carried.
7. Motion was made by Mark Williams and seconded by David Beck to recommend that City Council approve the Melissa Park Village Preliminary Plat, consisting of 9 commercial lots and 1 open space lot and being 21.492± acres situated in the David E.W. Babb Survey, Abstract No. 33, City of Melissa, Collin County, Texas and generally located approximately 168 feet southwest of the intersection of SH121 and Whispering Pine Blvd, City of Melissa, Collin County, Texas.
   i. Note: Danielle Dorman-Chapa recused herself from the conversation and vote on this agenda item due to a conflict of interest (see attached)
Vote: 6/0/0

Motion carried.

8. Motion was made by Mark Williams and seconded by David Beck to adjourn.

Vote: 7/0/0

Meeting adjourned at 7:20 p.m.

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Dana Conklin                                                                            Tyler Brewer
Board Chairman                                                                        Staff Liaison