

DUTIES OF THE CITY COUNCIL MEMBERS

The City of Melissa will order an Election to be held on Saturday, May 5, 2018, to fill vacancies in the offices of City Council, Places 1, 3, 5 and 6. Below are the qualifications and duties of this position:

COUNCIL MEMBERS are the City's legislators. Their primary duty is policymaking, which includes identifying the needs of local residents, formulating programs to meet the changing requirements of the community, and measuring the effectiveness of ongoing municipal services.

Unless restricted by state law, each council member is entitled to vote on every question decided at a council meeting, and has full parliamentary privileges in council meetings – including the right to speak and make motions when recognized by the Mayor and the right to introduce new ordinances and amendments to existing ones.

QUALIFICATIONS FOR OFFICE

CANDIDATES FOR ELECTIVE CITY OFFICES SHALL FILE FOR OFFICE IN ACCORDANCE WITH THE TEXAS ELECTION CODE.

- 1. MUST BE A UNITED STATES CITIZEN;**
- 2. MUST BE AT LEAST EIGHTEEN (18) YEARS OF AGE AT THE TIME OF THE ELECTION FOR WHICH THEY ARE FILING;**
- 3. HAVE BEEN A RESIDENT OF TEXAS FOR AT LEAST TWELVE (12) MONTHS AS OF THE DEADLINE FOR FILING FOR THE OFFICE;**
- 4. HAVE RESIDED IN THE CITY FOR AT LEAST TWELVE (12) MONTHS PRECEDING ELECTION DAY;**
- 5. HAVE A CURRENT VOTER REGISTRATION CERTIFICATE;**
- 6. SHALL NOT, AT THE TIME OF FILING OR WHILE IN OFFICE, BE IN ARREARS IN PAYMENT OF TAXES OR OTHER LIABILITIES DUE TO THE CITY;**
- 7. NOT HAVE BEEN CONVICTED OF A FELONY FOR WHICH HE OR SHE HAS NOT BEEN PARDONED OR OTHERWISE RELEASED FROM THE RESULTING DISABILITIES; AND**
- 8. NOT HAVE BEEN DEEMED MENTALLY INCOMPETENT BY A FINAL JUDGMENT OF A COURT.**