



**GENERAL ELECTION CANDIDATES
MAY 5, 2018**

The following information is provided to any citizen interested in becoming a candidate for a position on the City of Melissa City Council. While this packet provides general information and all of the required forms to file with this office as a candidate, it will not answer all of your questions.

I have included your Texas Ethics Commission 2018 Filing Schedule for reports due in connection with your election campaign. Please pay close attention to the due dates referred to in this publication. Information is also provided from the Texas Ethics Commission. The Texas Ethics Commission's role is to guide the candidate in meeting the requirements of Texas Elections Law, Title 15 Texas Election Code, Regulating Political Funds/Campaign. Their staff attorneys are there to answer all of your financial disclosure questions from appointing a Treasurer to filing a final report. Their toll free number is 1-800-325-8506, and their website is www.ethics.state.tx.us. Information and forms are also available on this site.

I have also included an Appointment of Campaign Treasure (CTA) form and instruction guide. The CTA form must be filed in my office before you may accept any campaign contributions or before you make or authorize any campaign expenditures, including any expenditure from your personal funds.

PLEASE MAKE YOUR TREASURER IS AWARE OF THE DATES LISTED FOR TURNING IN YOUR CAMPAIGN FINANCE REPORTS. THESE REPORTS ARE DUE INTERMITTENTLY THROUGH OUT THE YEAR AND AFTER YOU ARE ELECTED OR AFTER YOUR CAMPAIGN HAS ENDED.

In addition, I would also like to take this opportunity to provide you with a copy of the Fair Campaign Practices Act, along with a form that may be used to subscribe to the act upon filing an Appointment of a Campaign Treasurer. Subscription to the code is voluntary.

If you have any questions, please feel free to contact the City Secretary's Office at 972-838-2520.

Good Luck!

Linda

Linda Bannister
City Secretary
City of Melissa, Texas