

Planning and Zoning Commission
Work Session - Meeting Minutes
March 16, 2017
City of Melissa, TX

1. The meeting was called to order at 6:00 p.m. by Mike Hudson.
2. Roll call taken. Present: Craig Ackerman, David Beck, Danielle Dorman-Chapa, Stephen Ford, Mike Hudson, and Mark Williams. Alternates: David Jones
3. Discussed a request for a request for Final Plat, Auburndale, Phase 1, being 125 residential lots & 3 H.O.A. lots of a 26.783 acre tract out of the John Emberson Survey, Abstract No. 294, City of Melissa, Collin County Texas and generally located approximately 4,000 feet south and west of the intersection of Melissa Road and US Highway 75, Melissa, Collin County Texas
**Applicant: Auburndale Development/JBI Partners
(Regular Agenda items #4)**

Alternate Dana Conklin arrived at 6:07 p.m.

4. Discussed an ordinance of the City Council of the City of Melissa, Texas, amending Melissa's Code of Ordinances, Ordinance No. 92-04, as amended, Chapter 12 (Planning and Zoning), Article 12.300 (Zoning Ordinance Adopted), Section 23 (Special and Additional Regulations) and Section 24 (Accessory Building Regulations); providing a penalty clause, savings/repealing clause, severability clause and an effective date; and providing for the publication of the caption hereof.
**Applicant: City of Melissa
(Regular Agenda items #5 & 6)**
5. Discussed an ordinance of the City Council of the City of Melissa, Texas, amending Melissa's Code of Ordinances, Ordinance No. 92-04, as amended, Chapter 3 (Building and Construction), Article 3.1000 (Sign Regulations), Section 3.1009 (Permissible Signs That Require The Issuance Of A Sign Permit); modifying certain regulations governing model home signs, monument (individual) signs, monument (internal) signs and monument (unified development) signs; providing a penalty clause, savings/repealing clause, severability clause and an effective date; and providing for the publication of the caption hereof.
**Applicant: City of Melissa
(Regular Agenda items #7 & 8)**
6. Discussed recent amendments to Chapter 9 (Subdivisions) modifying certain design standards applicable to certain streets, easements and improvements.
7. Discussion regarding pending development/zoning requests:
 - Melissa Town Center – Development Plan Submittal
 - Melissa Independent School District Expansion
 - 2502 McKinney Street
 - High School Project
 - Elementary Project
 - Liberty, Phase 5 – Preliminary Plat
 - Daford Enterprises – Site Plan, Final Plat & Zoning
8. Motion to adjourn by Mark Williams, second by Craig Ackerman.

Vote 7/0/0

Meeting adjourned at 6:35 p.m.

Mike Hudson,
Board Chairman

Dana Nixon, Staff Liaison