

**MINUTES
CITY OF MELISSA CITY COUNCIL
REGULAR MEETING
MARCH 28, 2017
6:00 p.m.**

REGULAR MEETING

Mayor Greer called the meeting to order at 6:00 p.m.

Council members present were: Stacy Jackson, Chad Taylor, Nicco Warren, Jay Northcut and Anthony Figueroa. Tom Stevens was absent.

Prayer was given by Anthony Figueroa.

All in attendance gave the Pledge of Allegiance.

CONSENT AGENDA ITEMS

Motion was made by Nicco Warren and seconded by Anthony Figueroa to approve the following Consent Agenda Items:

1. Consider and act upon approval of the minutes from the March 14, 2017 regular meeting and work session.

Vote: 6/0/0

REGULAR AGENDA

ITEM #1

Citizen Comments: No Comments.

ITEM #2

Mayor Greer presented a Proclamation designating the week of April 9-15th, 2017 as National Library Week.

ITEM #3

The City of Melissa annual Audit Report for the fiscal year ending September 30, 2016, was presented to Council by Kirk Evans of Evans, Pingleton and Howard, PLLC.

Motion was made by Anthony Figueroa and seconded by Jay Northcut to accept the audit as presented.

Vote: 6/0/0

ITEM #4

Motion was made by Anthony Figueroa and seconded by Chad Taylor to act upon the recommendation from Planning and Zoning Commission to approve the Final Plat for Auburndale-Phase 1, being 125 residential lots & 3 H.O.A. lots of a 26.783-acre tract out of the John Emberson Survey, Abstract No. 294, City of Melissa, Collin County Texas and generally located approximately 4,000 feet south and west of the intersection of Melissa Road and US Highway 75, Melissa, Collin County Texas. **Applicant: Auburndale Development/JBI Partners**

Vote: 6/0/0

ITEM #5

Motion was made by Nicco Warren and seconded by Stacy Jackson to open a Public Hearing at 6:17 p.m., to hear concerns, for or against, an Ordinance of the City Council of the City of Melissa, Texas, amending Melissa's Code of Ordinances, Ordinance No. 92-04, as amended, Chapter 12 (Planning and Zoning), Article 12.300 (Zoning Ordinance Adopted), Section 23 (Special and Additional Regulations) and Section 24 (Accessory Building Regulations); providing a penalty clause, savings/repealing clause, severability clause and an effective date; and providing for the publication of the caption hereof. **Applicant: City of Melissa**

Vote: 6/0/0

There being no comments a motion was made by Chad Taylor and seconded by Nicco Warren to close the Public Hearing at 6:19 p.m.

Vote: 6/0/0

ITEM #6

Motion was made by Nicco Warren and seconded by Stacy Jackson to act upon the recommendation from Planning and Zoning Commission to adopt an Ordinance of the City Council of the City of Melissa, Texas, amending Melissa's Code of Ordinances, Ordinance No. 92-04, as amended, Chapter 12 (Planning and Zoning), Article 12.300 (Zoning Ordinance Adopted), Section 23 (Special and Additional Regulations) and Section 24 (Accessory Building Regulations); providing a penalty clause, savings/repealing clause, severability clause and an effective date; and providing for the publication of the caption hereof. **Applicant: City of Melissa**

Vote: 6/0/0

ITEM #7

Motion was made by Chad Taylor and seconded by Anthony Figueroa to open a Public Hearing at 6:20 p.m. to hear comments, for or against, an Ordinance of the City Council of the City of Melissa, Texas, amending Melissa's Code of Ordinances, Ordinance No. 92-04, as amended, Chapter 3 (Building and Construction), Article 3.1000 (Sign Regulations), Section 3.1009 (Permissible Signs That Require The Issuance Of A Sign Permit); modifying certain regulations governing model home signs, monument (individual) signs, monument (internal) signs and monument (unified development) signs; providing a penalty clause, savings/repealing clause, severability clause and an effective date; and providing for the publication of the caption hereof. **Applicant: City of Melissa**

Vote: 6/0/0

There being no comments, a motion was made by Nicco Warren and seconded by Anthony Figueroa, to close the Public Hearing at 6:22 p.m.

Vote: 6/0/0

ITEM #8

Motion was made by Jay Northcut and seconded by Chad Taylor to act upon recommendation from Planning and Zoning to adopt an Ordinance of the City Council of the City of Melissa, Texas, amending Melissa's Code of Ordinances, Ordinance No. 92-04, as amended, Chapter 3 (Building and Construction), Article 3.1000 (Sign Regulations), Section 3.1009 (Permissible Signs That Require The Issuance Of A Sign Permit); modifying certain regulations governing model home signs, monument (individual) signs, monument (internal) signs and monument (unified development) signs; providing a penalty clause, savings/repealing clause, severability clause and an effective date; and providing for the publication of the caption hereof. **Applicant: City of Melissa**

Bob Helmberger, City Engineer, stated that there was a suggested text change in Section 3.1009, (Permissible Signs That Require the Issuance of a Sign Permit); (m) (2) (c) 5. The current Ordinance states that the maximum area of this sign shall be twenty-four (24) square inches. Mr. Helmberger stated that it should read 24 square feet. He suggested that the motion be amended to state this change.

Mayor Greer asked that Mr. Northcut rescind his motion and that Mr. Taylor rescind his second and that a new motion be made to signify this change.

Mr. Northcut and Mr. Taylor rescinded their motion and second.

Motion was made by Jay Northcut and seconded by Stacy Jackson to act upon recommendation from Planning and Zoning to adopt an Ordinance of the City Council of the City of Melissa, Texas, amending Melissa's Code of Ordinances, Ordinance No. 92-04, as amended, Chapter 3 (Building and Construction), Article 3.1000; striking Section 3.1009, Paragraph 1, Subsection 2-C-5, as noted in Item #8, and as directed by the City Engineer.

Vote: 6/0/0

ITEM #9

Motion was made by Chad Taylor and seconded by Nicco Warren to adopt an Ordinance of the City Council of the City of Melissa, Texas, amending Melissa's Code of Ordinances, Ordinance No. 92-04, as amended, Chapter 3 (Building and Construction), Article 3.700 (Fence Regulations) and Chapter 8 (Personnel and Administration), Article 8.600 (Reserved); modifying certain regulations governing fences; establishing authority of certified code enforcement officers; providing a penalty clause, savings/repealing clause, severability clause and an effective date; and providing for the publication of the caption hereof.

Vote: 6/0/0

ITEM #10

Motion was made by Nicco Warren and seconded by Anthony Figueroa to adopt a Resolution authorizing the City Manager to execute the Professional Services Contract Agreements with H&F

Consulting, Inc., and Kimley-Horn & Associates, for Melissa's Capital Improvement Program, Work Order #33–2017 Davis Road West Schematic Design.

Vote: 6/0/0

ITEM #11

Motion was made by Anthony Figueroa and seconded by Jay Northcut to adopt a Resolution authorizing the City Manager to execute the Professional Services Contract Agreements with H&F Consulting, Inc., and Kimley-Horn & Associates, Inc., for Melissa's Capital Improvement Program, Work Order #34–2017 Telephone Road Schematic Design.

Vote: 6/0/0

City Council discussion with City Staff concerning any actions required by City Staff as a result of any item on tonight's agenda. No action was taken.

ITEM #13

Motion was made by Nicco Warren and seconded by Anthony Figueroa to adjourn at 6:34 p.m.

Vote: 6/0/0

Reed Greer, Mayor

ATTEST:

Linda Bannister, City Secretary