

******* NOTICE OF PUBLIC MEETING*******

**CITY OF MELISSA CITY COUNCIL
SPECIAL CALLED MEETING & WORKSESSION
TUESDAY, NOVEMBER 29, 2011**

**City of Melissa Municipal Building
3411 Barker Avenue
Melissa, TX 75454**

**City Council Chambers (2nd Floor)
Work Session – 6:00 p.m.
*Regular Meeting to begin upon adjournment of
Planning and Zoning Commission Meeting.***

WORK SESSION AGENDA

1. Call to order.
2. Roll call.
3. Discussion on the 2009 Energy Code requirements and City of Melissa building codes
4. Discussion and presentation regarding City of Melissa Code of Ethics policy
5. Discussion on calendar of open items
6. Adjourn.

REGULAR MEETING AGENDA

1. Call to order.
2. Roll call.
3. Prayer.
4. Pledge of Allegiance.

CONSENT AGENDA ITEMS

1. Consider and act upon approval of the minutes from the November 11, 2011 Special Called Meeting and the November 15, 2011 Special Called joint meeting with Planning and Zoning.

REGULAR AGENDA ITEMS

1. **Citizen Comments.**
 - a. **This item is available for citizens to speak for up to 3 minutes on any subject of which the City of Melissa has authority. However, no discussion or action, by law, may be taken on the topic if and until properly posted on a future agenda.**
2. Conduct a Public Hearing to hear concerns, for or against, a request by RaceTrac for Planned Development District (PD) zoning of 3.004 acres, more or less situated in the Andrew Thomas Survey, Abstract Number 894 and a portion of a tract of land described by deed to Melissa 121-5 Partnership as recorded in Instrument No. 20091015001274350, Deed Records, Collin County, Texas and generally located at the southwest corner of State Highway 121 and County Road 338.
3. Consider and act upon recommendation from Planning and Zoning to adopt by Ordinance rezoning from General Commercial (C-2) to Planned Development District (PD) zoning of 3.004 acres, more or less situated in the Andrew Thomas Survey, Abstract Number 894 and a portion of a tract of land described by deed to Melissa 121-5 Partnership as recorded in Instrument No. 20091015001274350, Deed Records, Collin County, Texas

and generally located at the southwest corner of State Highway 121 and County Road 338.

4. Conduct a Public Hearing to hear concerns, for or against, a request by RaceTrac for variance(s) to Sign Ordinance requirements: Setback requirements CR 338 & SH 121, signage in landscape buffer, individual monument sign allowance, maximum individual monument sign area, variable message sign allowance, canopy sign allowance, maximum canopy sign area, maximum character height for property containing 3.004 acres, more or less situated in the Andrew Thomas Survey, Abstract Number 894 and a portion of a tract of land described by deed to Melissa 121-5 Partnership as recorded in Instrument No. 20091015001274350, Deed Records, Collin County, Texas and generally located at the southwest corner of State Highway 121 and County Road 338.
5. Consider and act upon recommendation by Planning and Zoning to approve/deny the request by RaceTrac for variance(s) to Sign Ordinance requirements: Setback requirements CR 338 & SH 121, signage in landscape buffer, individual monument sign allowance, maximum individual monument sign area, variable message sign allowance, canopy sign allowance, maximum canopy sign area, maximum character height for property containing 3.004 acres, more or less situated in the Andrew Thomas Survey, Abstract Number 894 and a portion of a tract of land described by deed to Melissa 121-5 Partnership as recorded in Instrument No. 20091015001274350, Deed Records, Collin County, Texas and generally located at the southwest corner of State Highway 121 and County Road 338.
6. Consider and act upon recommendation to City Council regarding Preliminary Plat request: RaceTrac–Melissa Addition, 33.442 acres more or less in the Andrew Thomas Survey, A-894, Collin County, City of Melissa, Texas.
7. Consider and act upon recommendation from Planning and Zoning to approve/deny the Final Plat request by RaceTrac–Melissa Addition, Lots, 1, 2 & 3, Block 1, 8.449 acres more or less, Andrew Thomas Survey, A-894, Collin County, City of Melissa, Texas
8. Adjourn

Linda Bannister, City Secretary

Posted _____, 2011 @ _____ p.m.

If during the course of the meeting covered by this notice, the City Council should determine that a closed or executive meeting or session of the City Council or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code §551.001 et seq., will be held by the City Council at the date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the City Council may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

- 551.071 Private consultation with the attorney for the City.
- 551.072 Discussing purchase, exchange, lease or value of real property.
- 551.074 Discussing personnel or to hear complaints against personnel

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The Melissa City Hall is wheelchair accessible. Access to the building and special parking are available at the south entrance. Persons with disabilities who plan to attend this meeting, and who may need auxiliary aids or service such as Interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (972) 838.2520 or by FAX (972) 837.2452. BRAILLE IS NOT AVAILABLE.