

**\*\*\*\*\* NOTICE OF PUBLIC MEETING\*\*\*\*\***

**THE PLANNING AND ZONING COMMISSION  
SPECIAL CALLED MEETING  
TUESDAY, JANUARY 24, 2012**

**City of Melissa Municipal Building  
3411 Barker Avenue  
Melissa, TX 75454**

**Community Room (2<sup>nd</sup> Floor)  
*Special Meeting of Planning and Zoning  
Commission to begin at 7pm – 2<sup>nd</sup> Floor***

**SPECIAL MEETING AGENDA**

1. Call to order
2. Roll call
3. Approval of minutes – November 29, 2011 meeting
4. Consider and act upon recommendation to City Council regarding residential roof pitch requirements
5. Consider and act upon recommendation to City Council regarding fencing requirements.
6. Adjourn

Certified to this the \_\_\_\_ day of \_\_\_\_\_, 2012

\_\_\_\_\_  
Linda P. Bannister, City Secretary

Posted: \_\_\_\_\_, 2012 at \_\_\_\_\_ p.m.

1 If during the course of the meeting covered by this notice, the Planning and Zoning Board should determine that a closed or executive meeting of the Planning and Zoning Board or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code §551.001 et seq., will be held by the Planning and Zoning Board at the date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Planning and Zoning Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sanctions and purposes:

Texas Government Code Section:

- 551.071 Private consultation with the attorney for the City.
- 551.072 Discussing purchase, exchange, lease or value of real property.
- 551.074 Discussing personnel or to hear complaints against personnel.

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The Melissa City Hall is wheelchair accessible. Access to the building and special parking are available at the west entrance. Persons with disabilities who plan to attend this meeting, and who may need auxiliary aids or service such as Interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (972) 838.2520 or by FAX (972) 837.2452. BRAILLE IS NOT AVAILABLE.