

Planning and Zoning Commission Meeting Minutes
March 15, 2018
City of Melissa, TX

WORK SESSION AGENDA

1. Meeting was called to order at 6:03 p.m. by Dana Conklin
2. Roll call taken: Present: Dana Conklin, Daniel Dorman-Chapa, Stephen Ford, Michael Foster, Mark Williams, Eddie Anderson, Melissa Brown
3. Discussed regular agenda items
4. Discussed current planning and zoning applications under review:
 - a. Preliminary Plat and Engineering Site Plan for 4.4469 acres situated the William Fitzhugh Survey, Abstract No. 309 as well as the John Fitzhugh Survey, Abstract No. 319.
 - b. Replat and Engineering Site Plan for Lots 1A and 1B, Block 1 of the Ice Cube Addition situated in the William Fitzhugh Survey, Abstract No. 309.
5. Staff gave an update on the Buc-ee's Development
6. Motion was made by Danielle Dorman-Chapa and seconded by Mark Williams to adjourn.

Vote: 7/0/0

Meeting adjourned at 6:42 p.m.

REGULAR AGENDA

1. Meeting was called to order at 7:00 p.m. by Dana Conklin
2. Roll call taken. Present: Dana Conklin, Daniel Dorman-Chapa, Stephen Ford, Michael Foster, Mark Williams, Eddie Anderson, Melissa Brown
3. Motion was made by Mark Williams and seconded by Danielle Dorman-Chapa to approve the February 15, 2018 work session & regular meeting minutes.

Vote: 7/0/0

4. Public hearing opened at 7:03 p.m. to hear concerns for or against a request to adopt a new ordinance granting a Specific Use Permit (SUP) to allow the use of fiber cement siding on the exterior elevations of a proposed structure on the following tract of land: 0.396± acres of land, being a replat of Lots 1, 2 and 3, Block 34 of the Melissa Original Donation, City of Melissa, Collin County, Texas and generally located at the southeast corner of the intersection of Sherman St and Harrison St, City of Melissa, Collin County, Texas.

Applicant: Joseph Armstrong

There being no comments, the public hearing closed at 7:03 p.m.

5. Motion was made by Danielle Dorman-Chapa and seconded by Stephen Ford to make a recommendation to City Council to approve a request to adopt a new ordinance granting a Specific Use Permit (SUP) to allow the use of fiber cement siding on the exterior elevations of a proposed structure on the following tract of land: 0.396± acres of land, being a replat of Lots 1, 2 and 3, Block 34 of the Melissa Original Donation, City of Melissa, Collin County, Texas

and generally located at the southeast corner of the intersection of Sherman St and Harrison St, City of Melissa, Collin County, Texas.

Applicant: Joseph Armstrong

Vote: 7/0/0

6. Public hearing opened at 7:06 p.m. to hear concerns for or against a request to amend Ordinance No. 17-21, a Planned Development Zoning Ordinance, for the purpose of amending Exhibit B “Development Standards” applicable to the following acres of land: 197.098± acres of land situated in the William Sanders Survey, Abstract No. 867, City of Melissa, Collin County, Texas and generally located at the southeast corner of the intersection of Milrany Ln and E. Melissa Rd, City of Melissa, Collin County, Texas.

Applicant: Devco-Meadow Run, LLC

There being no comments, the public hearing closed at 7:06 p.m.

7. Motion was made by Mark Williams and seconded by Michael Foster to make a recommendation to City Council to approve a request to amend Ordinance No. 17-21, a Planned Development Zoning Ordinance, for the purpose of amending Exhibit B “Development Standards” applicable to the following acres of land: 197.098± acres of land situated in the William Sanders Survey, Abstract No. 867, City of Melissa, Collin County, Texas and generally located at the southeast corner of the intersection of Milrany Ln and E. Melissa Rd, City of Melissa, Collin County, Texas.

Applicant: Devco-Meadow Run, LLC

Vote: 7/0/0

8. Motion was made by Danielle Dorman-Chapa and seconded by Stephen Ford to make a recommendation to City Council to approve a request for approval of the Meadow Run, Phase 1 Final Plat, consisting of 45.747 acres and being 145 single-family residential lots and 7 HOA lots situated in the William Sanders Survey, Abstract No. 867, City of Melissa, Collin County, Texas and generally located south of E. Melissa Rd approximately 1,800 feet to the east of the intersection of E. Melissa Rd and Milrany Ln.

Applicant: Devco-Meadow Run, LLC

Vote: 7/0/0

9. Motion was made by Mark Williams and seconded by Melissa Brown to make a recommendation to City Council to approve a request for approval of the Meadow Run, Phase 2 Final Plat, consisting of 51.520 acres and being 149 single-family residential lots and 2 HOA lots situated in the William Sanders Survey, Abstract No. 867, City of Melissa, Collin County, Texas and generally located approximately 0.74 mile southeast of the intersection of E. Melissa Rd and Milrany Ln.

Applicant: Devco-Meadow Run, LLC

Vote: 7/0/0

10. Motion was made by Danielle Dorman-Chapa and seconded by Michael Foster to adjourn.

Vote: 7/0/0

Meeting adjourned at 7:20 p.m.

Dana Conklin,
Board Chairman

Tyler Brewer, Staff Liaison