

The Melissa Volunteer Fire Department held its monthly business meeting on April 5, 2004 at 7:00 PM at the Melissa Fire Station with the following members present: R. Adams, M. Bell, M. Wiedeman, C. Harlow, C. Boren, and D. Wright. Also present was prospective member Bruce Chamberland.

A motion was made by M. Bell to accept the minutes of the March 1, 2004 Business meeting. Seconded by M. Weideman. Motion Passed.

Bruce Chamberland has made his three consecutive meeting requirements. D. Wright stated Bruce missed some previous meetings due to work and vacations; therefore there were not any problems with his requirements. A motion was made by C. Boren to accept Bruce into membership. Seconded by C. Harlow. Motion Passed.

D. Wright gave an update on the new fire station. A change has been made and now the construction of the station will be administered by the City of Melissa. Doug Box will act as the project manager and will supervise the bid process for a construction company. The winning company will be responsible for the construction of the station and the fire department will assist in the construction. Advertising for the bids should commence with the week.

D. Wright presented a proposed change in the Melissa Volunteer Fire Department's By-Laws. Currently all purchases and invoices must be approved by a vote at a business meeting. D. Wright's proposal gives the Fire Chief up to \$1000.00 to spend for expenses and repairs at his discretion. All other purchases will be documented on a purchase requisition and forwarded to the City Hall after approval at the next business meeting. No other approval will be required. A motion was made by C. Harlow to approve this change in the By-Laws. Seconded by R. Adams. Motion Passed.

After passing the previous motion, purchase requisitions for the following items were presented:

C&G Wholesale	Class B Uniforms	15@ \$65.00 ea
Paul Conway	Helmet Shields	15@ \$35.00 ea
Safety Vests	Wayest Safety	12@ \$40.00 ea
To be decided	Laptop Computer	\$1500.00
To be decided	projection for computer	\$1000.00
Radio Shack	digital camera	\$399.00

Other items to be purchased include a siamese connection with 2 2-1/2 connections for hydrants with welded steamer caps, additional booster hose for B2, new fire codebooks, lights and sirens for B1, decals and window stickers, and an adapter for the headphone to connect to the Motorola radios. D. Wright will also investigate the purchase of a A-frame for the rescue equipment and a oxygen monitor with gas detection capabilities. R. Adams made a motion to purchase these items. Seconded by C. Boren. Motion Passed.

D. Wright discussed in the Chief's report that both the FEMA and the Texas Forest Service grants have been completed and returned. New pike poles and axes have been received, along with the new helicopter landing lights. The fire financial report shows 6 insurance reimbursements have been received, and the Collin County check of \$700.00 was received. New maps are being researched, and the new Melissa ISD Jr. High School is nearing completion. A prospective member failed his background check and will not be eligible for membership.

R. Adams made a motion to adjourn. Seconded by M. Weideman. Motion Passed