



**CITY OF MELISSA, TEXAS**

**Position Title:** Part Time Firefighter

**Department:** Fire

**Reports To:** Fire Chief

**Salary Range:** \$10.25/hour

**Employment Status:** Part-time (30 hr/wk)

**HOURS:** 10 hour shift working 0700 until 1700, M-F. May be needed to work some Saturdays, Sundays and holidays.

**Job Summary:**

Responds to emergencies, lays hose, performs fire combat, containment, extinguishment salvage, and overhaul tasks. Performs emergency activities including fire, rescue, and emergency medical aid. Prepares correct, accurate, and concise reports. Must be able to complete tasks assigned in timely manner. Makes minor repairs, as needed. Washes, cleans, polishes, maintains and tests apparatus and equipment. Maintains positive relations and works cooperatively with other people. Performs administrative duties as needed. Contributes to team effort by performing other related duties as assigned.

**Education, Experience and Licenses:**

- High school diploma or GED required.
- Texas Commission on Fire Protection (TCFP) Basic Firefighter Certification required.
- Texas Department of State Health Services EMT Paramedic Certification required.
- Valid, Texas Driver's License, Class B – Firefighter Exempt required.
- Experience as a firefighter preferred.
- TCFP Driver Operator Certification preferred.

**Testing required:**

- Firefighter Physical Ability Assessment; Firefighter
- Skills Assessment and EMS Skill Assessment.
- Must pass background check and drug screen.

In order to be considered for this position you must submit the City of Melissa Employment Application and attach copies of the required certifications. For additional information and to download an application visit our website [www.cityofmelissa.com](http://www.cityofmelissa.com).

Applications must be delivered to the City of Melissa, Attn: Human Resources, 3411 Barker, Melissa, TX 75454. Resumes will be accepted only as an attachment to the completed application. For questions call Gail Dansby at 972-838-2338.

The City of Melissa is an Equal Opportunity Employer.