



City of Melissa

Phone Number: 972-838-2036

3411 Barker Ave.

Fax: 972-837-2846

Melissa, Texas 75454

Commercial Building Permit Application

| | |
|--|--------------------|
| Building Permit Number: _____ | Valuation: _____ |
| Project Name: _____ | Square Foot: _____ |
| Project Address: _____ | |
| Project Description: New <input type="checkbox"/> Addition <input type="checkbox"/> Remodel <input type="checkbox"/> Finishout <input type="checkbox"/> | |
| Sign <input type="checkbox"/> Plumbing <input type="checkbox"/> Mechanical <input type="checkbox"/> Electrical <input type="checkbox"/> Other <input type="checkbox"/> | |
| Scope of Work: _____ | |

| | | |
|--------------------------|-----------------------|----------------------|
| Owner Information: _____ | | |
| Name: _____ | Contact Person: _____ | |
| Address: _____ | | |
| Phone Number: _____ | Fax Number: _____ | Mobile Number: _____ |

| | | | |
|------------------------------|----------------|--------------|--|
| Engineer | Contact Person | Phone Number | Fax Number |
| | | | |
| Architect | Contact Person | Phone Number | Fax Number |
| | | | |
| General Contractor | Contact Person | Phone Number | Contractor License Number <input type="checkbox"/> |
| | | | |
| Mechanical Contractor | Contact Person | Phone Number | Contractor License Number <input type="checkbox"/> |
| | | | |
| Electrical Contractor | Contact Person | Phone Number | Contractor License Number <input type="checkbox"/> |
| | | | |
| Plumbing Contractor | Contact Person | Phone Number | Contractor License Number <input type="checkbox"/> |
| | | | |
| TPO Energy Provider | Contact Person | Phone Number | Contractor License Number <input type="checkbox"/> |
| | | | |

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require final inspection.

A certificate of occupancy must be issued before any building is occupied.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: _____ Date: _____

OFFICE USE ONLY:

| | | |
|--------------------|----------------------|--|
| Approved by: _____ | Date approved: _____ | |
|--------------------|----------------------|--|

| | | |
|------------------------------|-------------------------------|---------------------------|
| Building Permit Fee: _____ | Water Connection Fee: _____ | Total Fees: _____ |
| Plan Review Fee: _____ | Sewer Connection Fee: _____ | Issued Date: _____ |
| Plumbing Permit Fee: _____ | Meter Installation Fee: _____ | Issued By: _____ |
| Mechanical Permit Fee: _____ | | |
| Electrical Permit Fee: _____ | | BV Project # _____ |