



## City of Melissa

### Residential Plan Review Checklist

**Address:** \_\_\_\_\_

**Date Received:** \_\_\_\_\_

Permit Application \_\_\_\_\_

(2) Plot Plans to include Legal Description:  
Lot, Block, Subdivision, lot dimensions,  
Plan # and elevation \_\_\_\_\_

(2) Energy reports – IECC \_\_\_\_\_

(2) Stamped Engineered foundation letters \_\_\_\_\_

(2) Stamped foundation plans \_\_\_\_\_

(3) Sets of house plans \_\_\_\_\_

Contractor Registration \_\_\_\_\_  
(Electrician, Plumber, Mechanical, Irrigator, Backflow Tester)