

MINUTES OF THE MEETING
of
The Melissa Community and Economic Development (4B) Board

August 26, 2004

The Melissa Community and Economic Development (4B) Board met in regular session on Thursday, August 26, 2004, at the Melissa Municipal Center, 901 State Highway 121, Melissa, Texas.

1. Called to order at 7:08 P.M.
2. Present: Tammy Williams, Brian Billings, Doug Zadow, John Vroman, and Bill Reynolds. Kelley Maberry was absent and not voting.
3. Minutes of the May 20, 2004, meeting were unanimously approved on motion by Corbin, seconded by Vroman.
4. The following items were discussed and action taken as indicated.
 - a. Park maintenance. The \$2500 per month allocation to the City for park maintenance has not been transferred from the Corporation account to the City General Fund. Reynolds will confirm and set up with the City Financial Manager an appropriate process for regular transfer of funds.
 - b. Melissa Zadow Park ball field sodding. Expenses for the project exceeded the corporation's allocation by approximately \$10,000. The Board discussed a new project through which additional funds would be allocated to decrease this shortage. No action.
 - c. Bob Miller Park improvements. The Board discussed additional land available for park expansion. No action.
 - d. Melissa Zadow Park improvements. Discussed possible use of adjoining property to expand park amenities and the effect of such on grant qualifications. Additional research is needed before possible expansion projects are considered.
 - e. Melissa fire station. The City is still negotiating the construction contract. No further action taken by the Board.
5. Treasurer's report. Financial statements and operating budget are attached. Billings moved (seconded by Reynolds) to add Corbin to the bank account signature list. Motion passed unanimously.
6. FY05 budget. Board discussed budget line items in anticipation for final approval at a September meeting.
7. The following future projects were discussed.

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a. Hunter's Ridge Park. The Board was uncertain about the status of funds donated by the developer. An update on plans for use of those funds would be useful in discussions about future projects for the park..

b. Melissa Zadow Park. A batting cage and roofs for the dugouts were discussed as possible future projects.

c. Future park land. The Board discussed acquisition of additional land needed to support the (draft) park masterplan.

9. Meeting adjourned at 8:40 P.M.

Respectfully Submitted

William L. Reynolds, Secretary

September 3, 2004

Approved (as corrected):

Attest:

William L. Reynolds, Secretary

Date