

**MINUTES OF THE SPECIAL CALLED WORKSESSION
OF THE CITY COUNCIL OF
THE CITY OF MELISSA
MARCH 17, 2007
9:00 A.M.**

The meeting, held at the MIEDC Office located at 1501 Harrison Street, was called to order by Mayor Dorman at 9:00 a.m.

The following council members were present: Dan Trott, Kelly Maberry, Stan Mercer, Bill Reynolds and Randy Kaiser. Others present: Jason Little, City Administrator, Linda Bannister, City Secretary and Dana Nixon, Permits Coordinator and Sharon Weideman, Council Candidate.

Council was given the housing inventory report for review. Discussion ensued regarding requiring rental registration and whether we are administratively able to police this requirement.

It was suggested that we adopt the International Standard and Codes to set guidelines requiring homeowners and property owners to keep their property clean and orderly.

Items discussed that would help to curtail some of the problems were: send out a pamphlet to all citizens in their utility bills outlining compliance requirements for property owners; creating a neighborhood watch program; initiating a city-wide clean up program.

It was requested that at the next Council meeting we adopt the most recent edition of the International Property Maintenance Code. It was also noted that if we create a city wide clean up program, we should look into what type of liability we face when going on to personal property.

Council requested a time and action calendar for this project and costs associated with it.

Jason Little stated that the Rental Registration program would be an agenda item next year. He also stated that we should remember that an Appeals Board for the International Maintenance Code will need to be created.

Jason Little and Dana Nixon reviewed the present Sign Ordinance and suggested changes to the ordinance. It was suggested that the City market the sign ordinance by placing pictures of signs that are allowed and pictures of unacceptable signs. Staff needs to have criteria for approving signs without going to Council unless there is a real problem that needs to be addressed. Each suggested revision was reviewed with council to get their input. Jason Little stated that he would work with the city attorney to formalize a new ordinance to bring back for council approval.

The requirements for serving on City of Melissa boards and commissions were reviewed. Mayor Dorman stated that he felt that all members should live within the city limits.

